#### **AGENDA**

# REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION FRANKLIN TOWNSHIP PUBLIC SCHOOLS FRANKLIN MIDDLE SCHOOL AUDITORIUM SEPTEMBER 22, 2011 – 7:30 P.M.

#### **CALL OF ROLL**

Mr. Richard E. Arline Mrs. Eva M. Nagy

Mrs. Teletha A. Brown, President Mrs. Julia Presley, Vice President

Mr. Delvin Burton Mr. Richard Seamon

Mrs. Nancy LaCorte Ms. Keisha Smith-Carrington

Mr. Thomas J. Lewis

Mr. Edward Q. Seto. Superintendent of Schools

Mr. John Calavano, Assistant Superintendent for Business/Board Secretary

Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction

Mr. Brian Bonanno, Interim Director of Personnel Services

Mr. Henry Sherren, Director of Pupil Personnel Services

Mr. Orvyl Wilson, Director of School Management and Student Advocacy

Members of the Public

#### PLEDGE OF ALLEGIANCE

#### MOMENT OF SILENCE

#### **OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

#### MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multicultural society.

#### **DISTRICT GOALS**

**STUDENT ACHIEVEMENT:** Design, implement and assess high quality learning activities and opportunities that improve teaching and the academic achievement of all students, as measured by district and state assessments.

**PUBLIC RELATIONS/COMMUNITY ENGAGEMENT:** Design, implement and assess strategies that strengthen community relations and instill confidence in the school district through increased accountability, transparency and awareness of district activities.

**SCHOOL SAFETY AND SECURITY:** Design, implement and assess programs and system improvements that promote safety and security in all district facilities, functions and wherever district students are the responsibility of the Board of Education.

**FACILITIES:** Design and implement strategies that provide efficient, effective maintenance and management of all current and future facilities to create environments that promote student learning and minimize energy consumption.

Carrington

| l. | Slide Show Presentation: | "Boys' Circle" by Mr. Bruce Medley, Franklin |
|----|--------------------------|--|
|    |                          | Township Parks & Recreation, (10 minutes)    |

- II. Superintendent's Report
- III. Board President's Report
- IV. Action to Adopt the Agenda

Moved Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown

V. Committee (Chairs) / Liaison Reports (various reports included in the packet)

(various reports included in the packet)

**HIB Investigation Report** 

- VI. Comments From The Public (5 minutes per speaker any topic)
- VII. Board Member Remarks
- VIII. New Business

a.

# R-1 Report for the Month of September

Acknowledge receipt of the following report, attached and made a part of the minutes:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown Carrington

September 6 - 16, 2011

# M-1 Minutes of Board Meetings

Moved: Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a. Regular September 8, 2011 Exhibit M-1.ab. Confidential September 8, 2011 Exhibit M-1.b

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

### Administration

#### A-1 <u>Travel & Related Expense Reimbursement</u>

Moved:

Seconded:

Adopt the following resolution:

**WHEREAS**, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

**WHEREAS**, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

**RESOLVED**, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

**RESOLVED**, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

#### A-2 National Principals Month - October 2011

Moved:

Seconded:

**WHEREAS,** schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

**WHEREAS,** principals are responsible for providing instructional leadership and professional management in our schools; and

WHEREAS, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

**WHEREAS**, principals are dedicated to their students' ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

WHEREAS, principals are responsible for the safety of their students and staff and the security of the school; and

WHEREAS, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

WHEREAS, principals are key to implementing state and federal education reforms in New Jersey; and

**WHEREAS**, principals lead the way in making schools accountable to students, parents, the community and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

**WHEREAS**, the month of October 2011 has been declared "National Principals Month" and is dedicated to recognizing the significant contributions of our nation's principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

**WHEREAS**, the Franklin Township Board of Education recognizes and appreciates the skills, dedication, and commitment of the principals of the Franklin Township Public Schools and the challenges they face daily; now therefore be it

**RESOLVED**, that the Franklin Township Board of Education recognizes and commends the principals of Franklin Township Public Schools for their continued service to our children.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown Carrington

#### **Business Affairs**

#### **B-1** Warrants & Payrolls

Moved: Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

a. General warrants and payrolls in the amount of \$43,426,261.80 identified in the bills list. (Exhibit B-1.a)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

#### **B-2** Transfer Of Funds

Moved: Seconded:

Approve Account Transfers No. 2 for the 2011-2012 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown Carrington

#### **B-3** Financial Reports

Moved: Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (August)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (August)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (August)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (August)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

#### **B-4** Board of Education Monthly Certification

Moved: Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of August 31, 2011 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown Carrington

#### **B-5** Contract Approval

Moved: Seconded:

Approve the following:

- a. An agreement with Stacey Pitts to provide Applied Behavior Analysis Therapy (ABA) during the 2011-2012 school year, September 7, 2011 through June 21, 2012 for an amount not to exceed \$66,000 as detailed in Exhibit B-5.a attached hereto and made a part of the minutes. IDEA and LEA funded.
- b. Re-classify the category of expenses from tuition, as approved on the July 28, 2011 Board agenda, resolution C-1, to contractor of Extended School related services and/or academic instruction for the following:

Harbor Haven \$18,609.45 Hi-Step \$TBD Lindamood-Bell \$16,960.00 Somerset Valley YMCA \$3,948.00

- c. An agreement with Preferred Home Health Care and Nursing Services, Inc. to provide nursing services during the 2011-2012 school year for an amount not to exceed \$50,000 as detailed in Exhibit B-5.c attached hereto and made a part of the minutes. LEA funded.
- d. An agreement with Morris-Union Jointure Commission to provide occupational, physical and speech services for the 2011-2012 school year for an amount not to exceed \$175,000 as detailed in Exhibit B-5.d attached hereto and made a part of the minutes. LEA funded.

- e. An agreement with Daytop to provide educational instruction for Franklin Township students while in treatment at Daytop from September 2, 2011 through June 30, 2012 for an amount not to exceed \$10,000 as detailed in Exhibit B-5.e attached hereto and made a part of the minutes. LEA funded.
- f. A joint transportation contract payable with the South Brunswick Board of Education for the 2010-2012 school year for one (1) student attending St. Paul's School, Princeton, New Jersey as detailed in Exhibit B-5.f attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

# **Curriculum and Instruction**

#### C-1 Out of District Students, School Year 2011-2012

Moved: Seconded:

Approve out of district placements for students (Ref. C-1).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

#### C-2 Field Trip Destinations

Moved: Seconded:

**WHEREAS**, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

**RESOLVED,** that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey for academic competitions; be it further

**RESOLVED**, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

#### C-3 Authorize Submission of the NCLB Application for FY2012

Moved: Seconded:

Authorizes the submission of the NCLB application for FY2012 and the acceptance of the grant award of these funds upon subsequent approval of the FY2012 NCLB application:

Title I \$ 684,311

Title IIA 234,834 (\$231,610 Franklin; \$3,224 non-public)

Title III <u>97,964</u> Total \$1,017,109

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

| C-4 C | hange to | ) Work P | lace Readiness | Elective ( | Courses |
|-------|----------|----------|----------------|------------|---------|
|-------|----------|----------|----------------|------------|---------|

Moved: Seconded:

Approve change to the following Work Place Readiness elective courses from full-year courses to half-year courses to commence with the 2011-2012 school year.

- Introduction to Materials Design (wood shop)
- Computer Animation / Web Design

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

#### **Personnel**

#### P-1 Job Descriptions

Moved: Seconded:

As recommended by the Superintendent of Schools, approve the following new job description as detailed in Exhibit P-1 attached hereto and made a part of the minutes:

Manager of Administrative Services

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

#### P-2 Personnel Report No. 4, dated September 22, 2011

Moved: Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 4. (Exhibit P-2 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown Carrington

#### P-3 Salary Allocations 2011-2012

Moved: Seconded:

Approve salary allocations for 2011-2012 as detailed in Exhibit P-3 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Brown Carrington

#### IX. Old Business

Discussion of Board Goals

## X. Comments From The Public (5 minutes per speaker–any topic)

**Note:** Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

# **Alternate Location**

| Confidential Session (if dee  | med necessary)  |  |  |  |  |  |  |  |
|---|---|--|--|--|--|--|--|--|
| Moved:  | Seconded:   |  |  |  |  |  |  |  |
| Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists. |   |  |  |  |  |  |  |  |
|   | Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown Carrington |  |  |  |  |  |  |  |
| Returned to open session at p.m.  |   |  |  |  |  |  |  |  |
| XII. Adjournment 10:00 P.M. (In accordance with Bylaw No. 9322)   |   |  |  |  |  |  |  |  |
| Moved:  | Seconded:   |  |  |  |  |  |  |  |
| Action to adjourn.  |   |  |  |  |  |  |  |  |
|   | Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown            |  |  |  |  |  |  |  |